**CALL FOR TOPIC PROPOSALS/SPEAKER APPLICATION**

To submit a topic proposal/speaker application, please thoroughly fill out this form and submit it to: a.carter@geracillp.com.

**For consideration, please submit your topic proposal/speaker application as a word document no later than Friday, November 16, 2019.**

Topic proposals should **not** be considered approved (chosen) until you have received confirmation from Geraci Media. Final selections will be determined in November 2019.

We will notify those selected.

**Geraci Media**90 Discovery

Irvine, CA 92618
Phone: 949-379-2600

[www.geracicon.com](http://www.geracicon.com)

INFORMATION ON SUBMITTING A PROPOSAL:

Geraci Media welcomes submissions from qualified potential speakers for Innovate 2019 who can demonstrate they are able to offer advice and education on the subject at hand.

**All sessions are 45 minutes to 1 hour in length and conducted in a panel format. No solo sessions will be conducted.**Company representation: Every effort of our panel session is made to avoid bias. We have many attendees whose companies provide similar services, and therefore, we have a no selling on stage policy. Please focus on education and good dialogue.

Geraci Media is not responsible for any travel expenses or fees for speakers.

**Applying to speak as a Moderator:**

* You would like to lead the panel discussion
* You will submit a panel topic and 4-5 talking points
* You will provide potential panelists on your application and if you and your topic are chosen you will confirm the panelists (within two weeks of being selected to moderate)
* If your topic is approved, Geraci Media may modify your proposed panelists (and/or talking points) in order to elicit the most meaningful content and best presentation possible

**Applying to speak as a Panelist:**

* ​You do not wish to lead a panel discussion, but would like to be placed on an existing panel
* You understand that many moderators already have full panels so placement on an existing panel is not always possible

**General information on person who would like to MODERATE/SPEAK:**

**Name:**

**Title:**

**Company:**

**My Company is best described as (i.e.: Broker, Lender, Developer etc.):**

**Street Address:**

**City:** **State/Country:**

**Zip/Postal Code:**

**Phone:**

**Email:**

**Website:**

**General info on person who is submitting this form (IF DIFFERENT FROM ABOVE):**

**Name:** **Title:**

**Company:**

**Street Address:**

**City:** **State/Country:** **Zip/Postal Code:**

**Phone:** **Email:** **Website:**

**I would like to participate as a:**

* Moderator
	+ ***Moderators are responsible for obtaining and confirming panelists within two weeks of accepting the invitation to moderate*** *(Upon request, Geraci will assist in panelist placement)*
	+ ***Moderators are responsible for confirming title and bullet points within one week of accepting the invitation to moderator***
* Panelist
	+ *Panelists will be placed on an appropriate panel, based on topic, should there be an available position open after the agenda has been set*
	+ ***Please list the areas you can speak on in the session talking points area below****; you do not need to include a proposed session title*
* Either a Moderator or a Panelist
	+ *If you are not selected as a moderator every attempt will be made to place you on an existing session as a panelist*

**Subject content:** *(choose one)*
□ Lending □ Corporate/ Securities □ Investing

□IRA Companies □ Litigation □ Technology

□ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_

 **PROPOSED SESSION TITLE** *(required)***:**

**SESSION TALKING POINTS/LEARNING OBJECTIVES** (*Please provide a minimum of three, no more than four)***:**

#1:
#2:
#3:

#4:

 **Description of presentation and topics to be covered** *(Please keep under 175 words)***:**

**The target audience of this presentation is:**

**Suggested Panelists/Moderator Information**

Moderators are responsible for suggesting panelists on this topic proposal/speaker application. **If the session topic is chosen, moderators are responsible for confirming and submitting confirmed panelists to Geraci Media within two weeks of the acceptance date.** Geraci Media will assist in panelist placement upon request. Panels should consist of four to five panelists (including the moderator). When choosing panelists for your Innovate session, it is crucial to invite panelists that can provide a fresh perspective on the commercial real estate industry, your topic and have a well-rounded panel.

Attendees of the Innovate 2019 conference want to hear from a mix of people in the industry, specifically including those they have not heard from previously and can offer a different/new perspective. Please make sure to put together a well-rounded panel that can cover all aspects of your topic.

*Please complete to the best of your ability. Speakers may not participate on more than one panel.*

**Suggested Panelists** (provide information for each suggested panelist – *it would be helpful to reach out to these individuals in advance to inform them you are applying to moderate, suggesting them as panelists and give them the dates of the conference, January 14-15th, 2019, with the speaking day being January 15th.*

|  |  |  |
| --- | --- | --- |
| **Panelist Name:** | **Title, Company & Email Address:** | **Area of Expertise:** |
| #1: |   |   |
|
|
| #2: |   |   |
|
|
| #3: |   |   |
|
|
| #4: |   |   |
|
|

**Please include past speaking experience for all moderators and suggested panelists** (include testimonials and reviews if you have them)**:**

**Please include a brief bio of moderator/panelist** (\*note: if you have spoken at a Geraci Media Conference in the past, you do not need to submit a bio)**:**

Please Thoroughly Review:

* The Speaker shall recognize he/she is acting on behalf of Geraci Media as a trusted agent in professional relations and shall implement his/her responsibilities in the most competent manner while exercising good judgment and professional practice.
* The speaker agrees to maintain and enhance the dignity, status, competence and professional standards of the Geraci Media and Geraci LLP team.
* Speakers (moderators and panelists) receive complimentary registration for the entire conference for themselves and a guest. Speakers do not receive compensation for travel or other expenses.
* It is not necessary to contact our offices for status updates. You will be contacted if your topic is selected. Due to the high volume of applications we receive, we will contact only those whose topics we have approved.

**NOTE: For priority consideration, please submit proposal no later than**

**Friday, November 16th.**

We will notify those selected.

 **PLEASE SUBMIT COMPLETED PROPOSAL TO:**

**a.carter@geracillp.com**

**Thank you for your submission.**